

#311P

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re patent application of:

Robert J. Allen, et al.

Serial No.: 10/023,151

Filed: December 17, 2001

For: APPARATUS AND METHOD FOR SEALING AN ENVELOPE



) Attorney Docket No.: A-206

) Group Art Unit: N/A

) Date: April 10, 2002

RESPONSE TO NOTICE TO FILE MISSING PARTS OF APPLICATION
FILING DATE GRANTED

Box Missing Parts
 Assistant Commissioner for Patents
 Washington, D.C. 20231

Sir:

In response to the Notice to File Missing Parts of Application mailed January 23, 2002 (copy attached as required), enclosed is a Declaration and Power of Attorney for the above-identified patent application.

Please charge the \$130.00 fee to our Deposit Account No. 16-1885. A duplicate copy of this response is enclosed for use in charging the Deposit Account.

Please charge any additional fee or credit any overpayment to our Deposit Account 16-1885.

Respectfully submitted,

Michael J. Cummings
 Reg. No. 46,650
 Attorney of Record
 Telephone (203) 924-3934

PITNEY BOWES INC.
 Intellectual Property and
 Technology Law Department
 35 Waterview Drive
 P.O. Box 3000
 Shelton, CT 06484-8000

CERTIFICATE OF MAILING

I hereby certify that this correspondence is being deposited with the United States Postal Service as first class mail in an envelope addressed to:
 Commissioner of Patents and Trademarks,
 Washington, D.C. 20231,

on April 10, 2002
 Date of Deposit

Denise Hayes
 Name of Rep.

Signature

April 10, 2002
 Date



UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS
UNITED STATES PATENT AND TRADEMARK OFFICE
WASHINGTON, D.C. 20231
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/023,151	12/17/2001	Robert J. Allen	A-206

CONFIRMATION NO. 3199

FORMALITIES LETTER



OC000000007348140

Pitney Bowes Inc.
35 Waterview Drive
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Shelton, CT 06484-8000



Date Mailed: 01/23/2002

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

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*A copy of this notice **MUST** be returned with the reply.*

T. M. Allen
Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE